

BeuthBonus Berlin

Supplementary qualification for immigrated academic

Occupational language training and coaching (German)



Implementation period:

Each year until 2018
 including 1 to 2 presence workshops a month
 and individual coaching units on appointment

Objectives:

To express the own professional competences
 in an authentic way and to be prepared with
 your verbal skills for the next job situation.

You will get to know and train several methods
 to improve your verbal skills continuously with
 special attention to your technical language.

Finally you will be well grounded in your own
 individual strategies to enhance your German
 language skills constantly.

Contact details:

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Website:

<http://beuthbonus.beuth-hochschule.de>

Contents:

The language training will be offered as an individual coaching on appointment as well as in presence workshops which take place 1 to 2 times a month. The workshops cover the following topics

Professional language

- How to acquire technical vocabulary?
- Strategies for difficult linguistic situations
- Grammar, phonetics and writing skills with focus on professional situations
- Grammar, phonetics and spelling in general

The German language in application situations

- Reading and accurate understanding of job advertisements
- Compose precise motivation letters, vitas and e-mail applications
- Prepare and train job interviews, telephone interviews and short self presentations e.g. at a business fair

The individual coaching is to deepen your professional topics and to work on your weaknesses for your own individual situation. With the support of your coach you can improve your phonetics, spelling, grammar as well as your vocabulary if necessary. The coach analyses your language skills and develops together with you your individual linguistic objectives. Furthermore our coach supports you with all questions concerning the German language during your first job applications and during the whole application process.

Methods:

Blended Learning: Innovative, didactical approach with presence and e-coaching elements using our learning management system Moodle. The individual coaching units will be held via Skype. Furthermore there will be exercises, tasks and small texts for your self-study, which will be reviewed by your coach. During the presence workshops professional situations will be linguistically prepared through suggestions of the coach and through the exchange with the other participants.

Das Förderprogramm "Integration durch Qualifizierung (IQ)" wird gefördert durch:

In Kooperation mit: